

JOB DESCRIPTION

1. PRINCIPAL ACCOUNTABILITIES

Major Accountabilities and Duties	Key Performance Indicators
<ul style="list-style-type: none"> ▪ In charge of the Utility Department across the site (in phases) ▪ Responsible for resource & process planning including Operation & Maintenance for the following: <ul style="list-style-type: none"> ○ DM, DI & RO Plants, ○ Air Compressors & Dryers, ○ Nitrogen Plant, ○ Refrigeration systems including screw chillers & VAM Systems, ○ Fire Hydrant systems operation & maintenance, ○ HAVC, ○ Cooling Tower Systems, ○ Water & condensate management ▪ Responsible for overall HVAC Project planning and execution in co-ordination with Project team, designer and Vendor. ▪ Responsible for consumable and spares inventory management, sub – contracting and labour management, assisting in plant accounting and administration. ▪ Setting priorities, guarantying the continuity of the supply of utilities to the entire complex manufacturing process & optimising the capacity in order to reach the pre-set goals and objectives. ▪ Particular focus on running of utilities in the most cost efficient manner. ▪ Responsible for continual improvement and maintaining Quality Management System. ▪ Resource planning in terms of utilisation of manpower and facility. ▪ Responsible for safety compliances as per statutory requirements. ▪ Responsible for all process improvement requirements. ▪ Responsible for developing and maintaining MIS related to in-house activity. ▪ Monthly reporting of Utilization and water distribution for the complex. ▪ Analyzing of Site and customer feedback and initiating corrective and preventive action followed by adequate development by change and improvement in designs if required. ▪ Responsible for Co-ordination with Govt. Agencies, GIDC, Water supply authority etc. 	<ul style="list-style-type: none"> ▪ Improvement of Efficiency. ▪ Nil Down time. ▪ 100% compliance to good manufacturing practices & the law. ▪ Nil accidents.